

Protocol for Multi-Session Clinics hosted by Referee Association
11/6/2012

Applies to all 2014 Badge Year and later clinics

The following protocol spells out the responsibilities for each party when a Referee Association requests to sponsor a multi-session clinic for either recertification or O7 upgrade. This protocol applies when the clinic is open to Association members only. STSR agrees to waive the normal clinic fee for each participant, as support for the Association's work. This does not apply to multi-session clinics when **non-Association** members are attending. For this, the Association must apply directly to the State Director of Instruction.

Association:

1. Must contact ADRI or DDRI to request multi-session clinic. Must provide specific dates for each session. Must offer minimum of 7 sessions.
2. Will submit clinic session module titles to ADRI/DDRI for approval. Modules must include any required USSF modules (i.e. LOTG changes for recertification clinics).
3. Must notify Association members of the availability of the clinic.
4. Must provide location, projector, material for each module. Must track attendance for each session, and is responsible for submitting attendance to Lead Instructor within one week after each session.
5. Must make arrangements with **STSR instructors** to teach each module. Payment for instructional services is between Association and contracted instructor.
6. Must provide test scores for each participant to Lead Instructor.
7. Must insure that only Association members are permitted to participate.

DDRI/ADRI

1. Upon request for clinic, will set up the multi-session clinic in STSR available clinics. Will note that the clinic is open ONLY to XXX Association members.
2. Assigns a Lead Instructor for the clinic (ADRI/DDRI may elect to assign themselves as LI or STSR instructor from the association).
3. Confirms appropriateness of each session module. May request opinion from SDI if needed.

Lead Instructor

1. Assigned by the ADRI/DDRI.
2. Responsible for entering attendance and scores in the clinic administration section.
3. Follows all other clinic completion requirements per normal.

Association Members

1. Must sign in to their personal STSR accounts and select the Association clinic PRIOR to the first date of the multi-sessions.
2. Must pay the US Soccer registration fees associated with the clinic. There will be NO clinic fee associated with this clinic.
3. Members who fail to complete at least 5 sessions through this clinic must sign up for a regular recertification clinic and attend the full clinic to count towards next year registration.